

DISPATCH ANSWERING SERVICE - APPLICATION FOR EMPLOYMENT

Dispatch Answering Service adheres to a policy of equal employment opportunity which forbids discrimination on the basis of race, color, religion, sex, national origin or age.

Name: _____ **Social Security #:** _____

Address: _____
(Street) (City, State, Zip)

Home Phone #: _____

Position Sought: _____

Education: High School Graduate? Yes / No If NO, Grade last completed _____

Employment Experience: (Note: Be sure to mention experiences related to position applying for)

Name & Address of Company	Dates of Employment	List Duties, Reason for Leaving Starting and Final Pay Rate or Salary
_____	_____	_____
_____	_____	_____
_____	_____	_____

Have you any physical problems, eg. Hearing, vision, back problems, which may affect your ability to perform the work applied for? If Yes, Explain _____

List Three (3) Personal References.

(Name)	(Address)	(Phone Number)
_____	_____	_____
(Name)	(Address)	(Phone Number)
_____	_____	_____
(Name)	(Address)	(Phone Number)
_____	_____	_____

In case of Emergency, Person To Be Notified _____
Relationship & Contact # _____

Do you smoke? Yes or NO _____

Have you ever had criminal convictions? (If Yes – Give details) _____

You will be subject to aptitude testing.

DATE: _____ **APPLICANT SIGNATURE** _____